Logging in to the Humanforce Work App

Log in using the email and temporary password included in the welcome email you receive when your account is created. Your temporary password will expire 24 hours after receiving the welcome email.

For more detailed instructions:

- You'll receive a *Welcome* to Humanforce email from Humanforce; donotreply@humanforce.com once your your email address (the one you currently receive your pay slips) is entered into the Humanforce Workforce Management System.
- The email includes:
  - Your username (your email address)
  - A temporary 6-digit password (valid for 24 hours)
  - Links to download the mobile app

Can't find the email? Check your junk or span folders. If it's missing, ask your manager to confirm your email details in Humanforce.

1. Download the app

- Use the app store links in your welcome email, or follow Download the Humanforce Work mobile apps for step-by-step instructions.



Choose the Humanforce Work app

2. Open the app and enter your login details

- **Email address**: the address your welcome email was sent to
- Password: the temporary 6-digit password
- Tap Login

3. Create your new password

- You'll be prompted to create a permanent password. This will be used for all future logins.

You'll be successfully logged into the Humanforce Work mobile app and can now access your shifts, leave, timesheets, and more.

- **If your temporary password has expired**, tap Forgot password? on the Humanforce Work app login screen and follow the prompts to reset your Humanforce Work mobile app password.

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